## Export Instructions for E2 Version 6.0/7.x

PLEASE READ: Before you do anything, have everyone exit out of the system including Data Collection, PC Data Collection, Quick View, and the E2 Trigger Server AND **make a backup copy of your database**.

1. Login to the E2 Shop System and go to File | System Maintenance | Technical Support Utility.

User Maintenance
Backup Data
Restore Data
Purge Data
Mass Update Utility
Miscellaneous Utilities
Technical Support Utility
Compact/Repair Data
Extend/Upgrade System

2. Upon entering the Technical Support Utility, click on the **Export** tab. Notice the path to the DB should already be filled in and it is being renamed to **NEWBLSDATA.MDB** when it is exported.

Technical Support Utility	×				
<					
Query/Repair Export FTP/Error Log					
Database Type:       Access       Browse         Destination DB Name:       C:\APPS\E2SS71\BLSWIN32\DAT\SAMPLE\NEWBLSDATA.MDB         E2SS Database Areas To Be Exported:       Image: Accounts Receivable         Image: Table Maintenance       Image: Time & Attendance       Accounts Receivable         Image: Estimates/Inventory       Image: Scheduling       Accounts Receivable         Image: Quotations       Image: Returns/Rework       Image: General Ledger         Image: Order Entry       Image: Corrective Actions       Image: Hot Spots         Image: Shipments       Image: Feedback       Image: Form/Report Settings         Image: Time Tickets       Image: Document Control       Image: Grid/ListView Settings					
Processing Export Data To Empty DB					

- Next, verify the Database type displays Access and all the checkboxes for E2SS Areas to be Exported are checked. Then click the Export Data to Empty DB button.
- 4. The Export process will begin and the progress can be watched on the Technical Support Utility screen. When it is complete, the status will read **Export Process Completed!**.

Technical Support Utility					
<<< WARNING >>> The utilities on this screen are designed to be used by Shoptech Technical Support ONLY. Do not use them unless instructed to do so by Technical Support.					
Query/Repair Export FTP/Error Log					
Database Type:       Access       Bro         Destination DB Name:       C:\APPS\E2SS71\BLSWIN32\DAT\SAMPLE\NEWBLSDATA.         E2SS Database Areas To Be Exported:       Image: C:\APPS\E2SS71\BLSWIN32\DAT\SAMPLE\NEWBLSDATA.         Image: Table Maintenance       Image: Time & Attendance       Image: Accounts Receival         Image: Table Maintenance       Image: Time & Attendance       Image: Accounts Receival         Image: Table Maintenance       Image: Time & Attendance       Image: Accounts Receival         Image: Table Maintenance       Image: Time & Attendance       Image: Accounts Receival         Image: Table Maintenance       Image: Time & Attendance       Image: Accounts Receival         Image: Table Maintenance       Image: Time & Time & Attendance       Image: Accounts Receival         Image: Table Maintenance       Image: Time & Time	wse MDB ole gs ngs				
Export Process Completed!	a To B				

- 5. After the Export process completes, you will need to close the E2 Shop System and then open **My Computer** or **Windows Explorer**. Browse to the ...**E2\BIswin32\Dat\<Company Folder>**. In the company folder, you should have the BIsdata.mdb and the NewbIsdata.mdb files.
- 6. Rename the existing Blsdata.mdb to something else (you could put a number in front of the name for example 1blsdata.mdb).

7. Browse to the Source folder and find **JETCOMP.EXE**. Double-click it to open.

Database Compact Utility 4.0			
Tools Help			
Database to Compact From (Source):			
ļ		Compact	
Database to Compact Into (Destination):			
		Exit	
Database Locale:	_ Additional Compact (	Options	
None - Use current language	Encrypt Destination	on Database	
	Use database locale when copying data for text columns C Destination is 4.x database format		
	C Destination is 3.x	database format	
Ready.			

 For Database to Compact From (Source), browse to your company folder and then select the NEWBLSDATA.MDB. Repeat the same process for the Database to Compact Into (Destination) field. After you have selected both paths, you need to change the filename in the Database to Compact Into (Destination) path to BLSDATA.MDB.

Database Compact Utility 4.0		
Tools Help		
Database to Compact From (Source):		
PS\E2ss71\Blswin32\Dat\Sample\NEWBLSD	ATA.MDB	Compact
Database to Compact Into (Destination):		
PS\E2ss71\Blswin32\Dat\Sample\BLSDAT4.1	ADB	Exit
Database Locale:	-Additional Compac	t Options
None - Use current language 📃 💌	🔲 Encrypt Destina	tion Database
Use database locale when copying data		
	<ul> <li>Destination is 4.</li> </ul>	x database format
	O Destination is 3.	x database format
Ready.		

- 9. Click the **Compact** button.
- 10. When it is completed, click the **Exit** button.

You now should be able to log into the E2 Shop System software successfully.

If you are unable to complete any of these steps or receive error messages please contact Shoptech Support at (800) 677-9640 option 2.